

PRE-REGISTRATION APPLICATION/VERIFICATION OF ELIGIBILITY

☐ Pre-Registration of Veteran ☐ Pre-Registration of Veteran & Spouse ☐ Pre-Registration of Dependent

VETERAN INFORMATION

(A copy of most recent DD214 / NGB22 **must** be included; see backside for more details)

FIRST NAME:		MIDDLE NAME:		LAST NAME:	
ADDRESS:	CITY:		STATE:		ZIP CODE:
DATE OF BIRTH:		SSN:		GENDER:	
MARITAL STATUS: MARRIED <input type="checkbox"/>		WIDOWED <input type="checkbox"/>	SINGLE/NEVER MARRIED <input type="checkbox"/>		DIVORCED <input type="checkbox"/>
SERVICE BRANCH:		HIGHEST RANK:		RETIRED: YES <input type="checkbox"/> NO <input type="checkbox"/>	
ACTIVE-DUTY ENTRY DATE:			ACTIVE-DUTY SEPARATION DATE:		

SPOUSE / DEPENDENT INFORMATION (if being interred at MSVC as well)

LAST NAME:		FIRST NAME:		MIDDLE NAME:	
ADDRESS:	CITY:		STATE:		ZIP CODE:
DATE OF BIRTH:		SSN:		GENDER:	

REMARKS/ADDITIONAL INFORMATION

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By signing below, I certify that all information is true and correct to the best of my knowledge. I also certify that the applicant(s) has never committed a serious crime, such as murder or other offense that could have resulted in imprisonment for life; has never been convicted of a serious crime and has never been convicted of a sexual offense for which he/she was sentenced to a maximum of life imprisonment.

I further understand that the pre-registration is INTENDED ONLY TO VERIFY ELIGIBILITY AND DOES NOT CONSTITUTE A CONTRACTUAL AGREEMENT regarding interment arrangements.

PLEASE READ IMPORTANT INFORMATION ON NEXT PAGE

SIGN:	PRINTED NAME:	DATE:
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CONTACT NUMBER: _____

Pre-Registration allows a veteran and their spouse to verify, in advance, their eligibility for interment at the Montana State Veterans Cemetery. With the required service documents on file, a family no longer has the burden of locating or acquiring the records at the time of death. Pre-registration does not serve as a method of making pre-needs arrangements and will not override any decisions by the next-of-kin at the time of death. There is no cost for pre-registration and it does not obligate you to be placed at the cemetery, **nor does it reserve a specific plot/niche.**

Services: The cemetery shall provide a designated location for a short 30-minute committal service (not a funeral), including the rendering of military honors for the veteran. Any special request must be coordinated with the cemetery manager.

Fees: All fees are due to the cemetery at the time of interment, we are unable to accept pre-payment. The cemetery will accept payment on-line, check, or cash.

PROTOCOL FOR INTERMENT

Families are to arrive at the veterans' cemetery at the designated staging area 30 minutes prior to the scheduled committal service. At that time cemetery staff will finalize any paperwork, gather additional information for the service and answer any last-minute questions.

Committal services should last no longer than 30 minutes. This is NOT the appropriate place for a full funeral service. If you need more than 20 minutes, please discuss other options with your funeral director. We are happy to provide our facilities for an interment service but not for full funerals.

Services should begin and end on time. Schedule is based on a 30-minute service.

Allow 8-10 minutes for full military honors (flag folding, taps, and the gun salute), 5 minutes for flag folding and taps only.

Cemetery personnel will stay with the casket/remains at the close of the service until it is removed for burial.

Caskets and in-ground cremations will not be removed for burial until all family and friends have left the committal area. Family is welcome back after 4:00PM to visit gravesite.

All burials take place immediately following the service. No unauthorized persons will be allowed in gravesite area during burials.

Cemetery personnel or a designated person will transport cremains from the committal shelter to the columbaria.

Cemetery personnel will be present at all services and will close niche at the conclusion of the interments.

Grave markers are ordered the same day as the burial. This can take up to 60 days to arrive and to be installed. The cemetery staff will contact the Next of Kin once grave marker has been received and set/placed.

Completed form can be dropped off or sent to:

**Montana State Veterans Cemetery
3550 Heroes Road, PO Box 76
Fort Harrison, MT 59636**

