

MONTANA STATE VETERANS CEMETERY
1956 Mt. Majo, Helena, MT 59636
PH: (406) 324-3742 FAX: (406) 417-3301

PRE-REGISTRATION APPLICATION

PURPOSE: TO VERIFY ELIGIBILITY ONLY

Pre-Registration of Veteran Pre-Registration of Veteran & Spouse Pre-Registration of Dependent

PLEASE READ IMPORTANT INFORMATION ON NEXT PAGE

VETERANS' INFORMATION

(A copy of most recent DD214 must be included; see back for more details)

LAST NAME:		FIRST NAME:		MIDDLE NAME:	
ADDRESS:	CITY:	STATE:	ZIP CODE:		
DATE OF BIRTH:		SSN:		GENDER:	
MARITAL STATUS: MARRIED []	WIDOWED []	SINGLE/NEVER MARRIED []		DIVORCED []	
BRANCH OF SERVICE:		RANK:		RETIRED: [] YES [] NO	
ACTIVE DUTY ENTRY DATE:			ACTIVE DUTY SEPARATION DATE:		

SPOUSE'S INFORMATION

LAST NAME:		FIRST NAME:		MIDDLE NAME:	
ADDRESS:	CITY:	STATE:	ZIP CODE:		
DATE OF BIRTH:		SSN:		GENDER:	

REMARKS

By signing below, I certify that all information is true and correct to the best of my knowledge. I also certify that the applicant(s) has never committed a serious crime, such as murder or other offense that could have resulted in imprisonment for life; has never been convicted of a serious crime and has never been convicted of a sexual offense for which he/she was sentenced to a maximum of life imprisonment.

I further understand that the pre-registration is INTENDED ONLY TO VERIFY ELIGIBILITY AND DOES NOT CONSTITUTE A CONTRACTUAL AGREEMENT regarding interment arrangements.

SIGN:	PRINTED NAME:	DATE:
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Pre-Registration allows a veteran and his/her spouse to verify, in advance, their eligibility for interment at the MT State Veterans Cemetery. With the required service documents on file, a family no longer has the burden of acquiring the records at the time of death. Pre-registration does not serve as a method of making pre-needs arrangements and will not override any decisions by the next-of-kin at the time of death. There is no cost for pre-registration, and it does not obligate you to be placed at the cemetery, **nor does it reserve a specific plot.**

Services: The cemetery shall provide a designated location for a short 20-minute committal service (not a funeral), including the rendering of military honors for the veteran. Graveside services are not held in the Veterans Cemetery.

Fees: Veteran interment costs vary from \$0 to \$180.00. Spouse interment costs are \$915. Associated funeral expenses and preparation are not part of the interment process and must be arranged through a funeral home. **All fees are due to the cemetery at the time of interment, we are unable to accept pre-payment.** Some funeral homes may incorporate cemetery fees into the overall cost of the Veteran's plan during the pre-need's arrangements. The cemetery neither recommends nor discourages funeral homes from collecting cemetery fees in advance. At the time of interment, the cemetery will accept payment from either the family or the funeral home.

PROTOCOL FOR INTERMENT

Families are asked to arrive at the veterans' cemetery at the designated staging area 30 minutes prior to the scheduled committal service. At that time cemetery staff will finalize any paperwork, gather additional information for the service and answer any last-minute questions.

Committal services should last no longer than 20 minutes. This is NOT the appropriate place for a full funeral service. If you need more than 20 minutes, please discuss other options with your funeral director. We are happy to provide our facilities for an Interment service but not for full funerals.

Services should begin and end on time. Schedule is based on a 20-minute service.

Allow 10 minutes for full military honors (flag folding, taps and a gun salute), 5 minutes for flag folding and taps only.

Cemetery personnel will stay with the casket at the close of the service until it is removed for burial.

Caskets and in-ground cremations will not be removed for burial until all family and friends have left the committal area. Family is welcome back after 4:00pm to visit gravesite

All burials take place immediately following service

Cemetery personnel or a designated person will transport cremains from the committal shelter to the columbaria.

Cemetery personnel will be present at all services. They will close niche at the conclusion of inurnments.

Headstones and markers are ordered the same day as the burial. This can take up to 60 days to arrive and to be installed. Feel free to call the respective cemetery for verification of headstone and marker installation.