

Governors Challenge – Peer to Peer Subgroup

Meeting Minutes

Peer to Peer Subgroup Meeting	
Date	April 20, 2020
Time	10:00 a.m.
Location	Zoom Video Conference
Join Zoom Meeting	https://zoom.us/j/2558212387?pwd=WjF3TXh0bEhEaHZUaUxtVXBqUXVZdz09
Meeting ID	255 821 2387
Password	621700

Attendance	
Kelly Ackerman	Taryn Phillips
Megan Grotzke	Matt Furlong
Robert Mortenson	Heather Zimmerman
Col. Gregory Olson	Elizabeth Crabtree
Karl Rosston	Jess Hegstrom
Michael Noyce-Merino	

Meeting Minutes	
Col. Olson	Welcome and Introductions
Discussion Topics	
Kelly	Funding Proposal
<p>With HB696, peer support was allocated \$50,000. Out of the \$50,000 budget; \$20,000 was allocated for building a tool kit, \$20,000 for recruitment materials, and \$10,000 for grant opportunities. With the proposal due on April 24th, 2020 the subgroup will discuss the goals and timeline to implement the budget. A part of the \$20,000 for the tool kit is the implementation such as producing paper materials and advertising.</p> <p>A concern with the funding is using a web developer (Edge) to build and maintain a website for the governor's challenge is an estimated \$16,000. Although Edge is great to use, there are ongoing maintenance costs that could put the group over-budget. Megan suggested for the entire group to agree on using the funding to contract with Edge before going forward. She</p>	

also suggested to open bidding to find another company to accomplish the tasks for cheaper. A possibility would be to build a site using Megan's department so the group could build and maintain it themselves. When the website is built, a link will be added to MVAD and Lewis and Clark's County websites for advertisement.

- ❖ Megan will obtain information and permission from her department to use a team to build a website and maintain it.
- ❖ Kelly will visit with her IT Manager to post it on the MVAD website.

Elizabeth

Goals

The recruitment budget will be to recruit informal peers and choose some of those informal peers to complete formal peer training. The grant opportunities will be for those informal peers becoming formal peers to have their lodging, travel and food costs paid for.

Elizabeth mentioned there are clinical gaps when it comes to training and organizations doing their own trainings. The peer to peer groups goal needs to standardize the toolkit.

The group will need to create a standardized toolkit to be distributed throughout organizations with recommended trainings. The toolkit will be a virtual document with information on trainings, organizations, requirements to become a formal peer support, role descriptions for informal vs formal peers, resources, and contact information.

Col. Olson was contacted by Megan Bailey from Sunburst and mentioned she has a peer support toolkit in development. Col Olson will contact Megan again to obtain the toolkit for our group to use as a guideline.

Karl suggested using the Columbian Scale and adding risk assessments, safety planning and basic assessments.

Kelly mentioned having a list of appropriate trainings included in the toolkit. Even though QPR is appropriate, more training is needed. For the list, possibly have courses partnered so the trainees have a more rounded education.

Matt mentioned Montana Peer Networks website has a lot of the information needed for this toolkit. His team can help produce a list of the trainings and recommended partnered trainings. Peer Support 101 manual describes the informal and formal peer support role descriptions.

Col. Olson mentioned the VA licensing was approved through the Licensing Board so the VA will be licensed through the State of Montana.

- ❖ Col. Olson – Contact Megan Bailey to obtain her toolkit
- ❖ Elizabeth, Jess, Matt and Megan Cox – start building an outline of the toolkit.
- ❖ Michael – Contact Drenda to get a list of formal peer trainings/contactors, costs, attendance limit, information
- ❖ Matt – send Peer Support 101 manual to the group

Elizabeth	Timeline
<p>April 24th : Toolkit outline due</p> <p>April 24th : 3-5-page funding proposal due</p> <p>May 29th : First draft for peer-to-peer group to review</p> <p>June 26th : Final draft to send for review by survey participants</p> <p>July 17th : Final revisions from survey participants due</p> <p>July 31st : Packaging (layout and design, final polishing of document) due</p> <p>The proposed due date for the website launch is end of August 2020.</p>	
Megan	Outcome Metrics
Outcome metrics will be discussed after the toolkit is drafted.	
Kelly	Next Meeting
April 24 th , 2020 10:00 a.m. – Zoom conference call	