

**DEPARTMENT OF MILITARY AFFAIRS  
DECLARATION OF SURPLUS IT PROPERTY FORM**



**CONTACT INFORMATION**

|                          |              |              |                 |
|--------------------------|--------------|--------------|-----------------|
| <b>Contact Full Name</b> | <b>Email</b> | <b>Phone</b> | <b>Division</b> |
|                          |              |              |                 |

|                                    |                        |                        |
|------------------------------------|------------------------|------------------------|
| <b>Alternate Contact Full Name</b> | <b>Alternate Email</b> | <b>Alternate Phone</b> |
|                                    |                        |                        |

|                         |             |
|-------------------------|-------------|
| <b>Physical Address</b> | <b>City</b> |
|                         |             |

**ITEM DETAILS**

| Agency Tag | Quantity | Description | Condition | Estimated Value |
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Condition Codes - **Good:** Usable without repair **Fair:** Usable, may need repair **Poor:** Will need major repairs **Scrap:** Material content value only  
 Email the completed form to: [DMAHelp@mt.gov](mailto:DMAHelp@mt.gov)